

## Opening for Part-time Instructors of English

1. **Courses to be taught:** Courses in the General Education curriculum (for 1<sup>st</sup> and 2<sup>nd</sup> year students): Communicative English I and II; English Writing; English Speaking. Each course meets once per week for 90 minutes.
2. **Position and number of openings:** Part-time instructor (English); 1 or 2 openings
3. **Employment status and compensation:** Part-time (one-year contract renewable up to four times); Salary of 10,000 yen for each 90-minute class taught.
4. **Qualifications:** Qualified candidates should:
  - (1) Be able to teach English classes at the university level;
  - (2) Hold a Master's degree in English language teaching, Education, or a related field, or possess the equivalent teaching experience;
  - (3) Reside in Kagawa or a neighboring prefecture after employment and be able to teach classes on Mondays (10:30~12:00) or Fridays (14:40~16:10/16:20~17:50).  
\* (for non-Japanese applicants) possess sufficient Japanese language proficiency to carry out their teaching duties without hindrance.
5. **Date of employment:** Employment will begin on October 1, 2024
6. **Submission deadline:** **Tuesday** August 20, 2024 (Materials must be received at our university by this date.)
7. **Materials to be submitted:**
  - (1) Curriculum Vitae (1 copy)
  - (2) Research history (1 copy)
  - (3) Masters or most recent degree (1 copy)
  - (4) The name and contact information of 1 person who can act as a reference

\* For (1) and (2), please download the forms posted on the Higher Education Center homepage

\* In principle, submitted forms, etc., will not be returned. In accordance with Kagawa University's confidentiality policies, these materials will not be used for any purposes apart from the selection process.
8. **Place to submit materials:** Please mail all materials (registered mail preferred) to the following address:  
  
Higher Education Center  
Kagawa University  
1-1 Saiwai-cho  
Takamatsu, Kagawa 760-8521
- \* On the envelope, please write "Application for part-time instructor of English" in red ink.
9. **Selection process:** Successful candidates will be contacted by email for an interview at Kagawa University (travel expenses will be paid by the applicant). Following the interviews, all applicants will be contacted and informed of the hiring decision.
10. **Diversity, Equity, and Inclusion:** When applicants with similar qualifications and achievements apply for the same position, the hiring decision may be influenced by our commitment to ensuring

the gender balance of employees at Kagawa University.

11. **Contact:** Inquiries regarding this application should be directed to:  
Ian Willey (Professor, English Chair, Higher Education Center)  
willey.ian.david@kagawa-u.ac.jp